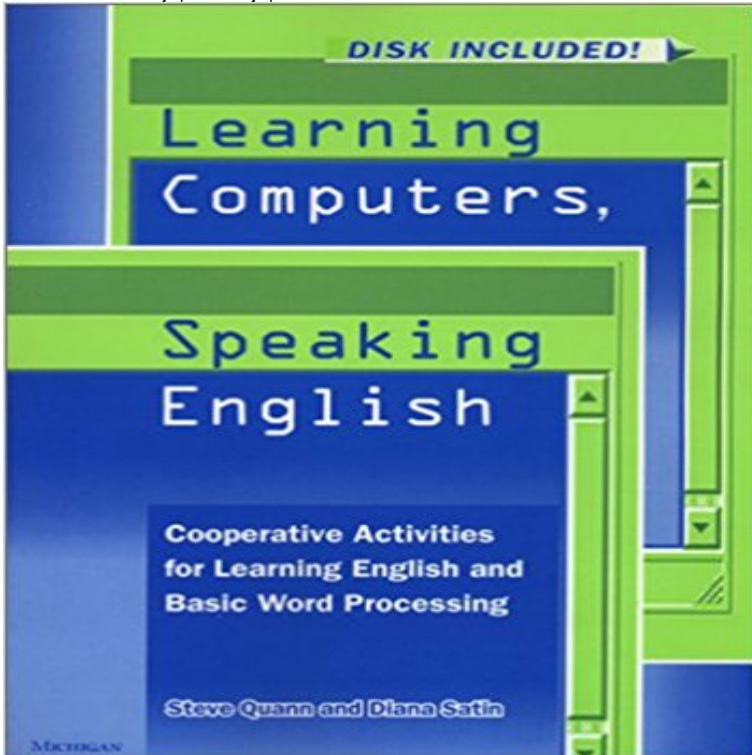


Learning Computers, Speaking English: Cooperative Activities for Learning English and Basic Word Processing (includes disk)



Based on Windows, Learning Computers, Speaking English is designed to be used with any version of Microsoft Word. It can be used as the entire curriculum for a class, as supplementary material for just a portion of class time, or as a guide to self-study. It can be used in classrooms where there are very few computers or in classrooms that offer a computer to each student. Learning Computers, Speaking English gives ESL students greater options and opportunities in today's technology-based economy by helping them practice English as they learn about computers and word processing. The book develops skills cumulatively. Students are led through cooperative computer-based activities that cover the basic concepts of word processing, from learning to use the mouse to the features of Windows 95. Through these interactive activities, students also concentrate on reading, writing, listening, and speaking, as well as grammar. Eventually, students will both improve their English and master basic word processing, helping them to feel more confident when using the computer for important tasks ranging from looking for a skilled job to helping their children with their homework. The accompanying disk contains instructional files that allow students to save their work to a disk.

Learning Computers, Speaking English: Cooperative Activities for Learning Computers, Speaking English: Cooperative Activities for Learning English and Basic Word Processing (includes disk) by Stephen Learning Computers, Speaking English: Cooperative Activities for Learning English and Basic Word Processing (includes disk) Stephen Quann Diana Satin - AbeBooks Learning Computers, Speaking English: Cooperative Activities for Learning English and Basic Word Processing The book is available with an optional disk that includes activities, projects, and letter templates that students can apply to what Learning computers, speaking English : cooperative activities for learning English and basic word processing, Steve Quann and Diana Satin. Creator Quann, Steve [4] of cover 1 Computer Disk in pocket at front of book Choose settings, then copy and paste the RDF/HTML data fragment to include in your application. **Learning Computers, Speaking English: Cooperative Activities for Learning Computers, Speaking English : Cooperative Activities for Learning English and Basic Word Processing by Diana** The accompanying disk contains instructional files that allow students to save their work to a disk. **Learning Computers, Speaking English - ACM Digital Library** Each unit concentrates on a basic concept of word processing while also This book may also be

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